

## **Agenda and Minutes for South Hinksey Parish Meeting to be held on Monday 6<sup>th</sup> October at the South Hinksey Village Hall at 7.30pm**

**Present:** Clive Briffett Chair, Maggie Rawcliffe Vice Chair, Sarah Balaam, Liz LeFevre

**Apologies for Absence** -Rev'd Marcus Stewart: Resignation tendered due to ill health

**Declarations of Interest** - None declared

**Minutes of last meeting** - Reviewed

**Parish Clerk position.** This has to be re-advertised due to the resignation of Marcus Stewart. It was decided that an advert be placed on Clerks website: OLCC at a cost of £50 for 1 week or £90 for two weeks: **Action: Clive** Also to advertise in Sprout a Botley publication **Action Maggie**

**Influenza Pandemic** A flier is to be drafted to inform parishioners of what to do in the case of a flu pandemic; it will also detail how to register for the proposed South Hinksey Flu Buddy Register which enables neighbours to 'buddy up' with each other to fetch medicines etc. if taken ill with the flu.

**Planning Applications** No Applications were received for comment No feedback received on the application to increase the size of Kestrel Lodge. **Action: Liz to determine the latest status.**

**Flooding issues** Request made from Peter Rawcliffe to consider clearing the ditch running from the start of the Devils Backbone nearest the village to Redbridge of obstructions and vegetation. **Action Sarah** to write to Martin Lyons at Oxford City Council (land owner) to request the clearing of these obstructions.

A presentation was given by Peter Rawcliffe to the Council and the following points were highlighted

- Informed the Council of a further public meeting to be held on Wednesday 12<sup>th</sup> Nov at the Democrats Clubs Osney Island at 7.30pm (time tbc) will be held by the Oxford Flood Alliance(OFA) to discuss flood prevention in the area, parishioners are to be encouraged to attend to raise awareness of local issues
- OFA's last meeting with the EA was on the 20<sup>th</sup> Aug to discuss West Oxford
- Clearing of vegetation under one of the major pinch points has been completed to allow the assessment of possible further works to increase the flow possible in the area.
- Work is intended to be started in October 2008 by the EA to place boxed culverts under the railway access road. This is being reassessed at present; the contracted engineers are Black and Veatch.
- Sarah requested that a statement of the EA's intended work and potential for reducing flood risk be produced so that villagers can use it when renewing insurance. Peter Rawcliffe agreed to bring this up at his next meeting with the EA.
- The double pipe under the top section of Manor Road is to be cleared by Highways and to be inspected, however the bank crumbling in and the silt is being replaced at a rapid rate after clearance. This bank requires stabilization to reduce the silting of the pipe. The

landowner has to be approached under riparian land rules to carry out this work. **Action Clive** will meet all landowners and advise Council.

#### Matters arising from the minutes

- **Sewerage in the village:** No further sewerage flooding has occurred in the village however it is not known what action if any Thames Water has undertaken to investigate the issue. **Action Sarah to contact Thames Water to check the status**
- The **General Elliott's** new car park is now operational. PC to contact planning to check that car park conforms to planning conditions (safety and environmental) and that the new car park sign that has been erected adheres to planning consent as parishioners have commented on its size and style being disproportionate to requirements. **Action Maggie Rawcliffe to follow up with the Planning Officer.**

Clearance of vegetation at **Parker Road** is still outstanding and Mr Softly of OCC Highways will be contacted by Maggie to bring the request to the top of the road clearance list. Oak tree on foot path from Parker road to A34 is also being suffocated by hawthorn. Estimate to be gained to clear sufficient undergrowth to ensure the oak's growth. **Action Maggie**

- **Old pub car park** land needs to be tidied: The name and address of owners from the last planning application are to be sought and a request that land be tidied is to be made to the owners. **Action Liz/Clive**
- **Road signs and A34.** Clive to forward the drafted letter to Highways Agency requesting noise reduction fencing and the replacement of the village speed restriction signs.
- **Councillor vacancy :** This position is still vacant. Councillors requested to source a possible recruit. **Action All**
- **Indemnity insurance:** Due to the absence of a full time clerk the previous request to check the cost and nature of this insurance has not been done. **Action Clive to report,**
- **Community Woodland:** Ragwort has been removed as far as possible. The rides will be cut next week before winter. A new Cyprus tree has been planted; this was a gift from a local.
- **Parish Land Swap:** Contact has been made with Martin Lyons of Oxford City Council, who is communicating with their farm tenants and will respond with likelihood of usage swap. **Action Clive to follow up**
- **Access Issues between Hill and Village:** Clive has spoken to Sunny reference the potential access across Kinglerlee's land, no progress has been made.
- Internal Audit: To be followed up at handover meeting with Marcus **Action Clive**

- Telephone and internet at Parish Hall: Village hall committee have deemed it not viable to install these services due to lack of demand
- Wind turbines ; No news
- Redbridge Fire problems: No news
- Oxford University Bodleian Library Depository: Appeal refused. The council wishes to record it's grateful thanks to the Oxford Preservation Trust , Jerry Patterson (District Councillor) and the Oxford Green Belt Network for the sterling work done to bring this decision to a satisfactory conclusion.
- Bridleway Proposal: Security concerns reference this proposal have been communicated to Paul Harris (Footpath Officer for the Oxon CC) . Any further proposals by the officer will be sent to the Parish Council for review
- Fly posting is being cleared off the roundabout on a regular basis
- Notice Board at top of the hill: New notices have been laminated and are withstanding the weather well.
- New sign is needed for burial ground. Clive will obtain quotation
- Weed clearance in St Lawrence and Manor Road: A quote of £160 for a visit in Oct and £209 for a follow up visit in the spring has been accepted, the gardener has been asked to go ahead.

## **Correspondence**

### **Land sale Chilswell Path**

Letters received from Franklins concerning finalisation of sale of land at Chilswell Path. Clive provided an update that the contract has been returned by Marcus on the 6<sup>th</sup> Oct. Mrs Pringle is to pay Parish legal costs according to agreement established by previous clerk David Wilkins. The solicitor asked whether the Parish would like to pay £300 towards the Voluntary Registration of the land remaining for the woodland. This was deemed unnecessary if deeds are present and as the PC has no intent for future sale, the only benefit would be to expedite any future sale of the land.

**Action: Clive to locate deeds**

### **Finance**

£500 cheque to be forwarded to church

£500 cheque to be paid to the Village Hall Committee

Payment received from Scottish and Southern Energy for wayleaves over Parish Land £16.52

### **Any other matters**

- An email received from Aileen Stratton requested the derestricted portion of Foxcombe Road at the top of Hinksey Hill to be brought in line with the 40 limit of Hinksey Hill and Boars Hill. This was discussed by the council and deemed to be sensible. It was also suggested in the same letter to request the OCC Highways to apply a 20mph limit in the village.
- Dog Fouling Signs for Churchyard: Parochial Church council will share costs for new dog signs. The wording proposed is 'Dogs on Leash, no fouling' Elizabeth to confirm costs of new sign back to the council.
- Dustbin was bought for normal waste at the burial ground payment to be made to Elizabeth Halcro by the Parish Council
- **Next Meeting will be on Monday 3<sup>rd</sup> November**

Meeting closed at 9.55pm

